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Michelle James

Michelle James
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Jan 04, 2011

Mike Smith
Senior Manager
CINOC, LLC
4000 Main Street
Washington, DC 20005
(202) 452-0112
mike.smith@cinoc.com

RE: Software Engineer Position

Dear Mr. Smith:

Your advertisement for the Senior Software Engineer position calls for the professional experience and technical skills I have demonstrated throughout my career - most recently as Software Engineer for Echelon, PLC. In this position I am responsible for taking federal web applications to market, from conception through deployment. My accomplishments have included the following:

- Designed and developed software systems, using system analysis and mathematical models to predict and measure outcome and consequences of design.
- Work closely with system analysts, engineers, programmers and business stakeholders to design systems and to obtain information on project limitations and capabilities, performance requirements and interfaces.
- Responsible for modifying legacy software at the Dept. of Labor to correct errors, allow it to adapt to new hardware, and to improve its performance - resulting in 300% cost improvement 2 years.

I look forward to the opportunity to meet with you to discuss how I might become a beneficial member of your engineering team as the Senior Software Engineer. It will be a pleasure to follow up with you next week. In the meantime, please feel free to contact me directly. Thank you for your time and consideration.

Sincerely,

Michelle James

Enclosure: Resume

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